



PAYUKOTAYNO

James and Hudson Bay Family Services

POSITION TITLE	Post Majority Care Controller
DEPARTMENT	Post Majority Care
REPORTS TO	Services Supervisor
CLASSIFICATION	Permanent, Full-time
LOCATION	To be Determined
POSTING DATE	April 5, 2024
CLOSING DATE	April 19, 2024 at 4:30 p.m.
COMPETITION NUMBER	68-24

POSITION RESPONSIBILITIES:

The Post Majority Care (PMC) Controller is responsible for supporting the Service Integrity Manager in managing, planning, organizing, controlling, and monitoring of the organization’s financial management related to Post Majority Care. Post Majority Care Controller functions within legislative requirements, regulations, policies and procedures and the Mission, Beliefs and Vision of Payukotayno James and Hudson Bay Family Services and contributes to the accomplishment of the strategic priorities.

QUALIFICATIONS:

- Honours Bachelor of Accounting, Business Administration or Commerce Degree
- Designation as a Certified Professional Accountant (CPA) is preferred
- Five (5) years’ experience in financial reporting, budgeting, and forecasting is preferred.
- Experience writing proposals, policies, procedures, and reports.
- Experience conducting financial analysis and risk management.
- Experience working with Indigenous organizations.
- An equivalent combination of education and experience may be considered.
- Ability to travel
- Ability to speak Cree an asset
- Ability to provide a clear CPIC
- Valid Class G Driver’s License and proof of COVID-19 Vaccination are mandatory

For a detailed job description, please email hr@payukotayno.ca

SALARY: In accordance with Middle Manager’s Salary Grid

SUBMIT RESUME AND THREE (3) WORK REFERENCES, WITH EMAIL ADDRESSES, AND PERMISSION TO CONTACT, QUOTING COMPETITION NUMBER, TO:

Director of Human Resources
Payukotayno: James & Hudson Bay Family Services
P.O. Box 189, Moosonee, ON POL 1Y0
Fax: 705-999-4940 Email: hr@payukotayno.ca

ONLY CANDIDATES SELECTED FOR AN INTERVIEW WILL BE CONTACTED.

We are an equal opportunity Employer. If you require a disability related accommodation to participate in the recruitment process, please contact the Human Resources Department