



PAYUKOTAYNO

James and Hudson Bay Family Services

POSITION TITLE	Frontline Support Worker
DEPARTMENT	Frontline Support/Family Access
REPORTS TO	Services Supervisor – Frontline Support/Family Access
CLASSIFICATION	Full-Time
LOCATION	Moose Factory/Moosonee
POSTING DATE	March 8, 2024
CLOSING DATE	March 22, 2024 at 4:30 p.m.
COMPETITION NUMBER	47-24

POSITION RESPONSIBILITIES:

The Frontline Support Worker will assist workers in the area of service delivery. He/she will assist in the supervisor of children in care to attend appointments or family visits. He/she will be required to completed documentation and assist in the filing and maintenance of files. Other duties may be assigned as required from time to time.

QUALIFICATIONS:

- Experience working with high risk/special needs children;
- Possess excellent communication skills;
- Ability to speak Cree considered an asset;
- Must be willing to travel, drive on highways/in cities and to work flexible hours;
- First Aid Certification considered an asset;
- Ability to provide a clear Vulnerable Sector Check and;
- A Valid Driver's License with a clear driving record and COVID-19 Proof of Vaccination are **mandatory**.

SALARY RANGE: \$42,842 - \$49,957 annually plus an excellent benefits package which includes Northern Travel Allowance

SUBMIT COVER LETTER, RESUME AND THREE (3) WORK REFERENCES (WITH THEIR EMAIL ADDRESSES) TO:

Director of Human Resources
Payukotayno: James & Hudson Bay Family Services
P.O. Box 189
MOOSONEE, ON P0L 1Y0
Fax: (844)444-0627 Email: hr@payukotayno.ca

ONLY CANDIDATES SELECTED FOR AN INTERVIEW WILL BE CONTACTED.

We are an equal opportunity Employer. If you require a disability related accommodation to participate in the recruitment process, please contact the Human Resources Department