



PAYUKOTAYNO

James and Hudson Bay Family Services

POSITION TITLE	Frontline Support Worker (2 positions)
DEPARTMENT	Frontline Support/Family Access
REPORTS TO	Services Supervisor – Frontline Support/Family Access
CLASSIFICATION	Full-Time
LOCATION	Moose Factory/Moosonee
POSTING DATE	May 19, 2023
CLOSING DATE	June 2, 2023 at 4:30 p.m.
COMPETITION NUMBER	115-23

POSITION RESPONSIBILITIES:

The Frontline Support Worker will assist workers in the area of service delivery. He/she will assist in the supervisor of children in care to attend appointments or family visits. He/she will be required to completed documentation and assist in the filing and maintenance of files. Other duties may be assigned as required from time to time.

QUALIFICATIONS:

- Experience working with high risk/special needs children;
- Possess excellent communication skills;
- Ability to speak Cree considered an asset;
- Must be willing to travel, drive on highways/in cities and to work flexible hours;
- First Aid Certification considered an asset;
- Ability to provide a clear Vulnerable Sector Check and;
- A Valid Driver's License with a clear driving record and COVID-19 Proof of Vaccination are **mandatory**.

SALARY RANGE:

\$39,994 - \$46,637 annually plus an excellent benefits package which includes Northern Travel Allowance

SUBMIT COVER LETTER, RESUME AND THREE (3) WORK REFERENCES (WITH THEIR EMAIL ADDRESSES) TO:

Director of Human Resources
 Payukotayno: James & Hudson Bay Family Services
 P.O. Box 189
 MOOSONEE, ON P0L 1Y0
 Fax: (844)444-0627 Email: hr@payukotayno.ca

ONLY CANDIDATES SELECTED FOR AN INTERVIEW WILL BE CONTACTED.

Please note that preference may be given to qualified Cree speaking applicants in our hiring process. We are an equal opportunity Employer. If you require disability-related accommodation in order to participate in the recruitment process, please contact the Human Resources Department.